



12 March 2020

Dear SISFU Students and Parents,

Re: The SISFU-Southville Response to the COVID-19 Health Emergency

Southville International School affiliated with Foreign Universities is actively working with academic and health experts to implement a range of measures to ensure the health and safety of the SISFU community of learners, families, faculty, and staff. With the declaration of a state of public health emergency and the temporary closure of schools throughout Metro Manila from March 10-14, 2020, SISFU recognizes the urgency of the situation and is taking the following steps to address the situation.

1. During the School closure from March 10-14, all Southville facilities, including SISFU, will be sterilized following CDC (Centers for Disease Control and Prevention, USA) Novel Coronavirus guidelines.
2. On-Site Classes will be suspended in favor of Online Learning through Google Classroom, Blackboard, and other online channels.
3. Examinations that cannot be adapted to Online delivery will be rescheduled upon the resumption of regular classes.
4. A Skeletal Admissions Workforce will remain in place to facilitate operations.
5. Flexible work arrangements will be announced by the HR office.

The following events and activities will be postponed, pending resumption of regular operations.

- a) SISFU: Junior Senior Promenade, Annual Guidance Counselor and Principals Night
- b) All business travel (local and international) is postponed while those who have traveled recently and those who have potentially been exposed to individuals who may have contracted the virus are required to undergo self-quarantine for 14 days and present medical certificate upon return.

We would like to remind all members of the SISFU community, the SISFU family, that simple safety precautions can help keep you and your loved ones safe during this emergency.

SOUTHVILLE INTERNATIONAL SCHOOL AFFILIATED WITH FOREIGN UNIVERSITIES

Lima corner Luxembourg Streets, BF International, Las Piñas City, Philippines 1740
| sisfu.edu.ph | (+632) 820-9181

- a) If you experience cough or flu-like symptoms, stay at home, don a mask, and if symptoms persist or worsen, visit your doctor.
- b) Regularly wash your hands following proper handwashing procedures (20+ seconds) and use Hand Sanitizer (70% isopropyl alcohol), particularly after touching public surfaces like doors, railings, tables, etc.
- c) Avoid touching your face as the virus is transmitted through the mucous membranes in the mouth, nose, and eyes.
- d) Minimize unnecessary travel and congregation in public spaces.

We will continue to update the SISFU community through regular advisories based on the official word from public agencies and our ongoing appraisals of the COVID-19 situation. We strongly recommend the community exercise caution during this public health emergency both in personal interactions as well as the sharing of unverified information, which can lead to panic and confusion.

This is a trying time for all of us, both within the SISFU community and in the world at large. We can surpass this challenging experience not by sharing misleading headlines and hyperbolic reactions, but by instead following the guidance of the authoritative scientific and governmental organizations addressing this public health emergency. We must strive to match our compassion to our caution and remember that together, we will overcome this crisis as a stronger, kinder, caring community of learners.

May God bless us and keep us strong, collected, and safe through this situation.



Dr. Melva M. Diamante
President